

**Kelston Deaf Education Centre**

**Minutes of a Meeting of the Board of Trustees  
held on 22 August 2012 commencing at 6.00pm**

**Present:** Jo Studer (Chairperson) JS  
David Foster (CEO) DF  
Leah Petersen LP  
Glenn Dillon GD  
Eric Coppage EC  
Rhian Yates RY  
Michelle Keenan MK  
Eric Matthews EM

**Apologies:** Chris Blum, Dave Thomas

**Absent:**

**Secretary:** Jill Ford

**Interpreters:** Dan Hanks, Kaye Bird

**In Attendance:** Tom Purvis, Hilda Baker, Shona Jones, Sam Dickenson

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**WELCOME**

Welcome everyone to the Board of Trustees meeting tonight.

**CONFIRMATION OF MINUTES OF MEETING HELD ON 18 JULY 2012**

MOVED that the Minutes of the meeting held on 18 July, 2012, be accepted.

Leah Petersen / Michelle Keenan  
CARRIED

## **Discussion:**

Page 2 – Formal Celebration - Don Couling has been seconded to the office of the Minister of Education so David hasn't yet had the chance to speak to Don or Sally Jackson about a formal celebration.

## **CONFLICT OF INTEREST**

Nil

## **2<sup>nd</sup> QUARTER REPORT**

Received.

Electronic Service Analysis – should read (Term 2, **2012**).

Requests to Vary approved by the Board.

MOVED from the Chair  
CARRIED

## **COMBINED BOARDS**

David spoke to Sue Rogers on Monday 20 August. David gave Sue very quick access to the background of our concerns and made it clear that the information in her feedback seemed to be going on an angle to what we had already discussed.

David pointed out that some of the information she was challenging (i.e, 1e) were actually as a result of emails from the MOE to the Board.

Just prior to today's Board meeting Sally Jackson spoke with David. She said re the issue around the two principals – it is absolutely clear that from the MOE point of view they expect the two principals to be on the Board. The MOE are only going to allow for one staff trustee (S94 of the Act says one staff Trustee). There are ways we can accommodate having more than one staff trustee. Re the comments around having Deaf and Maori on the Board - the MOE are very comfortable with having this.

David is in Wellington 23-24 August and both Bernie and David are going to meet with Sue Rogers during this time.

David also reinforced to Sally that the timeframe for this process is getting extremely tight. David has looked at the School Trustees Handbook for elections and there is a specific timeframe in there for elections. To meet this timeframe we would need to start the election process by 17 October, 2012.

Based on the Community Consultation we did around the possibility of Combined Boards we need an absolute minimum of 20 calendar days to undertake meetings throughout the regions re the election process. The absolute last day we can schedule these meetings is 17 September, 2012. We are unable to publicise these dates until the Minister signs off on the Constitution.

Sally has given the assurance that the MOE will work with us to ensure this goes through according to the timeframe.

David to speak to Sue Rogers and Sally Jackson while in Wellington and circulate an email to Board members on Friday afternoon.

If necessary an extra Board meeting will be held so further discussion can take place.

Leah Petersen / Glenn Dillon  
CARRIED

## **DEAF and HEARING COMBINED PRESCHOOL**

Memo received from Kelston Primary School Board of Trustees.

David read from an email - ECE Participation Programme re targeted funding.

This provides a real opportunity to sit down at the design stage and say to the MOE this is how we propose we set up our Preschool.

A number of issues would need to be discussed.

The Board agreed:

1. Reply to KPS memo – we have considered your memo in principle and we are open minded to having this conversation sooner rather than later.
2. Shona Jones will lead a meeting with Board members who can attend to discuss (sub-committee).
3. Sub-Committee to develop recommendations for the Board to take to KPS Board.
4. Set a date to meet with the KPS BOT.

MOVED from the Chair  
CARRIED

## **FINANCE**

### **July Financials**

Received.

David Foster / Glenn Dillon  
CARRIED

## **Funding Applications**

### **Bay Trust**

The Board resolves to support an application from Kelston Deaf Education Centre to Bay Trust requesting financial assistance towards iphones and ipads for the Resource Teachers of the Deaf in the Bay of Plenty region.

Proposed Amount: \$17,300.00

MOVED from the Chair  
CARRIED

### **Pelorus Trust**

The Board resolves to support an application from Kelston Deaf Education Centre to Pelorus Trust requesting financial assistance towards the cost of two Ipads to be used with students in the South Auckland and Franklin syndicates.

Proposed Amount: \$2,500.00

MOVED from the Chair  
CARRIED

## **PROPERTY**

### **Archibald Campus Redevelopment**

Architects are ASC – John Sofo.

### **Project Control Group (PCG) Powerpoint to Staff**

Master Plan – The Redevelopment Programme allows 50 days to come up with Master Plan design ideas of how this needs to start fitting together.

Construction is forecast to start in August 2013 and be completed in August 2014.

David went through the Powerpoint Presentation.

### **MOE announcement of Property funding for RTD accommodation**

Sensory Resource Centre Capital Works Programme. Minister Foss has approved \$5.5m to systematically upgrade the learning bases for Resource Teachers from the far North to the bottom of the South Island and these have been tagged in terms of priorities.

One reason this has been approved is that the two DECs have agreed to work with the Vision Education Centres.

If Board members have any ideas or philosophies re the KDEC redevelopment please share it with the PCG.

David Foster / Rhian Yates  
CARRIED

## **BOARD STRATEGY**

### **ERO Review Feedback Summary Bulletin**

The update from Cathy Veen is that we are still on target to receive our unconfirmed report on or around 6 September.

### **Nominations for the Establishment BOT for Ormiston Primary School, Flatbush**

David proposed that we look back at the way we managed the possibility of being on the OSC Establishment Board. We put up a nomination of one of our experienced staff members and she was accepted. David proposed that the Board ask for expressions of interest from our Primary School staff who are currently Management Unit Holders. We could then have a look at who applies.

Expressions of Interest would need to be publicised on Monday 27 August. Nominations would close on 7 September and from 10-14 September we would make our selection. Nominations need to be received by Thursday 20 September, 2012.

David Foster / Eric Matthews  
CARRIED

## **CORRESPONDENCE**

MOVED that the correspondence be accepted.

MOVED from the Chair  
CARRIED

## **GENERAL BUSINESS**

### **Duskin Deaf Youth Programme (AINOWA Foundation) Summary Feedback**

Eric Matthews gave feedback.

Monday 13 August the Japanese visitors arrived.

Tuesday 14 August we welcomed them onto the Marae and Kaori translated NZSL into Japanese Sign Language.

Everyone in the Village was really excited to meet them.

Wednesday – Hangi. Visitors and students were up at 5.00am to put the Hangi down.

The Transition students taught them some activities, poi, taiaha movement.

One of the Japanese staff taught everyone some drama.

The Japanese students taught KDEC students some Japanese games.

Thursday the Japanese students went to DANZ and AUT. Thursday evening a farewell was held for them.

KDEC students have already heard from the Japanese students.

### **KDEC Conference Programme and Workshop Selection Form**

If you are able to attend, please complete the forms and return them by 29 August, 2012.

### **Powhiri for Mojo Mathers**

Monday 27 August at 11am.

### **School News Magazine**

Last week David was approached by a journalist from School News Magazine. KDEC will hopefully feature in an article about how “A technology focus brings improved outcomes for Deaf students”.

**Next Meeting:** 19 September 2012

Meeting closed at 8.17pm.

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Jo Studer  
**Chairperson**  
**Board of Trustees**